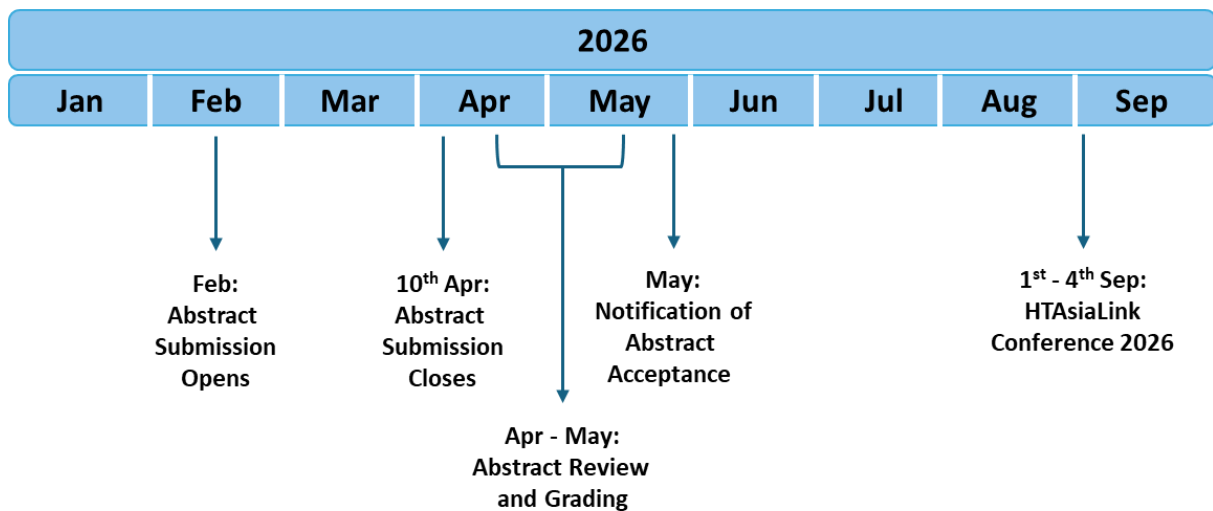


ABSTRACT SUBMISSION GUIDELINE

The 13th HTAsiaLink Annual Conference



Important dates



Abstract submission tracks

There are 3 tracks available for abstract submission in HTAsiaLink Conference 2026. Authors should select the most suitable track to submit your abstract(s).

Track 1: Economic Evaluation	Track 2: Health Services Research	Track 3: Others
<p>Economic evaluation topic areas include:</p> <ul style="list-style-type: none"> • Cost studies (including cost of illness and resource use) • Cost comparison • Budget impact analysis • Thresholds and opportunity cost • Trial-based economic evaluation • Indirect health costs • Value of information • Novel and social elements of value.¹ 	<p>Health services research is the multidisciplinary field of scientific investigation that studies how:</p> <ul style="list-style-type: none"> • Social factors • Financing systems • Organisational structures and processes • Health technologies • Personal behaviours <p>affect access to health care, the quality and cost of health care, and ultimately our health and well-being.²</p> <p>Topic areas include policy analysis, qualitative studies or mixed methods.</p>	<p>This track encompasses all research areas not specifically covered in Track 1 or 2. It can include diverse health-related studies, including but not limited to:</p> <ul style="list-style-type: none"> • <u>Evidence synthesis</u>: systematic reviews, meta-analysis, network meta-analysis, scoping reviews • <u>Data science</u>: observational studies, real-world evidence

¹ISPOR. About Economic Evaluation. ISPOR. Accessed November 7, 2024. <https://www.ispor.org/heor-resources/heor-by-topic-new/economic-evaluation>

²Lohr KN, Steinwachs DM. Health services research: an evolving definition of the field. *Health Serv Res.* 2002;37(1):7-9.

Eligibility for abstract submission

- Authors from HTAsiaLink member or associate member organisations are eligible to submit abstracts.
- For authors who are not affiliated with eligible HTAsiaLink member organisations, applicants must apply for individual membership in HTAsiaLink at the time of abstract submission. Please complete the registration information in the form below and email it along with your curriculum vitae (CV) or resume to sec@htasialink2026.org with the subject line: "**HTAsiaLink individual membership application_[Your Full Name]**". All fields are required; incomplete submissions will not be considered.

First name	
Last name	
Salutation	
Country	
Contact email	
Affiliation	
Affiliation to for-profit firms	Yes or No. If yes, please state the details of the firm (for-profit, private).
Current position (e.g., Professor, PhD student, Research Assistant, etc.)	
<i>I acknowledge that I have read and understood the By-laws of HTAsiaLink, available on 13th HTAsiaLink 2026 Conference webpage.</i>	Yes

- Submitting authors are responsible for obtaining consent from all co-authors before submission. By submitting an abstract, all authors agree that if their abstract is accepted for the Conference, the abstract's title and presenter's name will be published in the HTAsiaLink Conference 2026 proceedings.
- Co-authors are permitted to submit abstracts, provided that they will be the presenting authors at the Conference.
- Abstracts will only be accepted from authors who can commit to attending and presenting their abstract in-person at the HTAsiaLink Conference 2026. There are no fees for participating in the Conference. However, all attendees are responsible for their own travel and accommodation costs.

Submission Guidelines

- Authors may submit abstracts on studies that have been completed or are work-in-progress.
 - Work-in-progress studies refer to research which results are not currently available but reasonably expected to be completed by the Conference.
- Authors may submit more than one abstract, but **only one abstract with the highest score** will be considered for oral/poster presentation.
- Authors are expected to exercise due diligence in reviewing and finalising their abstracts before submission. While multiple submissions of the same work are discouraged, in the event multiple submissions of the same abstract are received, the **latest** submission will be used.
- Abstracts submitted after the stipulated deadline **will NOT** be accepted.
- Authors must ensure their abstracts are submitted under the most appropriate track (Economic Evaluation, Health Services Research, or Others) and study status (completed or work-in-progress). The Committee reserves the right to reassign abstracts to a different track if deemed more suitable.
- The submitted abstract must not be an industry funded research.
- The abstract will be reproduced exactly as submitted.
- Abstracts should be written and presented in **English**.
- Abstracts **should NOT exceed 300 words**.
- Place abbreviations in brackets after the full word the first time it appears.
- Use numerals to indicate numbers, except to begin sentences.
- The use of tables, graphs and other types of images is **not permitted**.
- Use generic names and not trade names for technologies (drugs, devices).

Declaration of Generative AI in Abstract Submission

We recognize that AI tools are increasingly used to support research and writing. To maintain transparency, authors must disclose any use of AI tools in preparing their abstract. AI tools cannot assume authorship responsibility and must not be listed as authors.

When submitting an abstract, authors are required to select one of the following options to indicate their use of AI tools:

- **No AI used**

No artificial intelligence (AI) tools were used in the preparation of the submission. The authors confirm that no generative AI or other AI tools were used in the writing or data analysis of the abstract.

- **Limited AI use (supportive use only)**

AI tools were used in a limited capacity (e.g., language editing, grammar checking, formatting assistance, or minor data processing). AI tools did not generate substantive scholarly content, interpretations, or conclusions. The intellectual content of the abstract remains entirely the responsibility of the authors.

- **AI-Generated Content**

Generative AI tools were used to produce substantive portions of text, analytical outputs, interpretations, or other scholarly content included in the abstract. Authors must provide a brief disclosure within the submission system, including the tool name, version, and any relevant competing interests. AI tools have not been listed as authors, and the authors retain full responsibility for the content.

Scoring Criteria (for completed studies)

- High-scoring abstracts in each track will be selected for oral presentations during the conference. All other accepted abstracts will be assigned to poster presentations.
- Abstracts will be de-identified and reviewed by 2 expert reviewers independently based on the following criteria:

1. Topic	<i>The topic of this abstract is relevant for the conference and submitted track.</i>	Scale: 1 (low) to 5 (high)
2. Rationale and Objective	<i>The justification for conducting the study is stated and objective of the study is well-defined.</i>	Scale: 1 (low) to 5 (high)
3. Methods	<ol style="list-style-type: none"> 1. <i>The study design and data collection methods are appropriate for the study.</i> 2. <i>Sufficient details have been provided to provide evidence of a logical consistency between the study's purpose and method.</i> 3. <i>The analysis plan has been stated.</i> 	Scale: 1 (low) to 5 (high)
4. Results	<i>The results of the study are clearly stated.</i>	Scale: 1 (low) to 5 (high)
5. Conclusion	<ol style="list-style-type: none"> 1. <i>The results have been interpreted appropriately.</i> 2. <i>Conclusion is supported by the results.</i> 3. <i>Recommendation for policy and/or clinical practice.</i> 	Scale: 1 (low) to 5 (high)
6. Overall score	<i>The whole abstract is assessed holistically based on coherence, innovation and policy impact.</i>	Scale: 1 (low) to 5 (high)
Total score	<i>Sum of score</i>	Number (Max score: 30)

Scoring Criteria (for work-in-progress studies)

- High-scoring abstracts that show good promise of completion by the time of the conference will be considered for oral presentations. All other accepted abstracts will be assigned to poster presentations.
- Abstracts will be de-identified and reviewed by 2 expert reviewers independently based on the following criteria:

1. Topic	<i>The topic of this abstract is relevant for the conference and submitted track.</i>	Scale: 1 (low) to 5 (high)
2. Rationale and Objective	<i>The justification for conducting the study is stated and objective of the study is well-defined.</i>	Scale: 1 (low) to 5 (high)
3. Methods	<ol style="list-style-type: none"> 1. <i>The study design and data collection methods are appropriate for the study.</i> 2. <i>Sufficient details have been provided to provide evidence of a logical consistency between the study's purpose and method.</i> 3. <i>The analysis plan has been stated.</i> 	Scale: 1 (low) to 5 (high)
4. Availability of results and potential impact	<i>The availability of results and potential impact of the study is well stated.</i>	Scale: 1 (low) to 10 (high)
5. Overall score	<i>The whole abstract is assessed holistically based on coherence, innovation and policy impact.</i>	Scale: 1 (low) to 5 (high)
Total score	<i>Sum of score</i>	Number (Max score: 30)

Abstract Submission Process

1. Submit your abstract online:

- All abstracts must be submitted electronically to <https://www.htasialink2026.org/login>.
- Please follow the instructions indicated in the form to submit your abstracts.
- The authors' information (Names, affiliations, and contact details of all contributing authors) should only be submitted through the online submission form.
- Please **DO NOT** include any author information within the abstract text.
- If you have multiple abstracts, please **submit ONE abstract per online submission form**.

2. Troubleshooting:

- If authors experience any technical problems during the online submission, the abstract can also be submitted as an email attachment to sec@htasialink2026.org.
- Please use the abstract template at the end of this guideline. Email attachments must be in **.doc or .docx** format.
- Abstracts should be typed single-spaced in **12 pt. Arial**.
- Please **DO NOT** include any author information within the abstract text.
- Abstract file name must adhere to the following format **"HTAsiaLink 2026 Abstract Submission – Track 1/2/3_C/WIP_Name"**.
 - *1/2/3: please specify if abstract track is 1 (Economic Evaluation), 2 (Health Services Research) or 3 (Others)*
 - *C/WIP: please specify if the status of study is Completed with a C or Work- in-progress with a WIP*
 - *Name: please input your full name.*
- For instance, if your abstract is a completed study for Economic Evaluation (Track 1), please label it as "HTAsiaLink 2026 Abstract Submission – Track 1_C_Jane Wang"
- Please note that abstracts not adhering to these guidelines may not be accepted.

Notification of acceptance of abstracts

- The submitting author will be notified via email if abstract has been accepted for oral presentation / poster presentation / rejected for the Conference by May 2026.
- Authors are advised to ensure their email contact information is accurate and to check their email regularly, including spam folders, to avoid missing important communications.

TEMPLATE

Important Notes:

- This template should be used only if you encounter difficulties submitting your abstract through the online submission system. In such cases, please consult the Submission Guidelines and submit your abstract using this template to sec@htasialink2026.org
- This template is provided for reference only if you are able to submit via the online system.
- Authors are responsible for ensuring that all content is complete, accurate, and compliant with conference submission guidelines.

Abstract Track (please select 1)	<input type="checkbox"/> Track 1: Economic Evaluation <input type="checkbox"/> Track 2: Health Services Research <input type="checkbox"/> Track 3: Others
Status of study (please select 1)	<input type="checkbox"/> Completed <input type="checkbox"/> Work-in-progress

Abstract Title:

(Highlight the primary content of the abstract. Do note that this abstract title will be used for the oral/poster presentation title if the abstract is accepted, i.e. the title published in the proceedings.)

Click or tap here to enter text.

Keyword:

(Provide 3 – 5 keywords related to the abstract)

Click or tap here to enter text.

Abstract Text: (300-word limit.)

Rationale & Objective:

(Provide a brief description of the objective/hypothesis of the study)

Click or tap here to enter text.

Methods:

(Details of the methods employed in the study)

Click or tap here to enter text.

Results:

(For completed study, summarise the precise findings of the study)

(For work-in-progress study, indicate availability of results and potential impact of the study)

Click or tap here to enter text.

Conclusion:

(For completed study, describe logically sound conclusions and reliable inference from the results)

(Leave blank if work-in-progress study)

Click or tap here to enter text.

Abstract should NOT exceed 300 words.

(Count all the words from Rationale & Objective, Methods, Results and Conclusion)

+++

End